



**nael Open Door**  
**Academic Year Program**

Local Representative  
 Independent Contractor Application  
**2011-2012**

**APPLICANT INFORMATION**

Last Name		First		M.I.	Date
Street Address				Apartment/Unit #	
City			State	ZIP	
Home Phone		Cell Phone		DOB	
Email Address			Social Security No.		
Are you a citizen of the United States?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	
				YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you ever worked for this company?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?	

**EDUCATION**

High School		Address			
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree
College		Address			
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree
Other		Address			
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree

**REFERENCES**

*Please list three professional references.*

Full Name		Relationship	
Company		Phone (     )	
Address		Email Address	



## PRELIMINARY SCREENING

Paperwork submission is Nacel Open Door's method of complying with government regulations. This can often be time consuming and requires: detail, organization and timeliness. Do you feel you have both the time and skill to commit to this type of paperwork submission?

YES  NO

Do you have access and the ability to use:

A Computer? YES  NO

Email? YES  NO

A Fax Machine? YES  NO

A Digital Camera? YES  NO

A Scanner? YES  NO

A Reliable Vehicle? YES  NO

## SHORT ANSWER

Please describe how you are involved with your community. This could include: volunteering, clubs, church, etc.

Please explain your experience working with students or additional experience that may be relevant to this position.

Give an example of a time where you have made a real difference and what motivated you to do this.

Please describe your relationship with local schools and any plans for recruiting host families.

**DISCLOSURE: Criminal Background Checks are mandatory and include any violations, except parking tickets. If you answered yes to any of the questions below, please feel free to attach a separate sheet with further explanation.**

Have you ever been convicted of a crime?      YES       NO       If yes, explain

Have you ever had a complaint filed dealing with child mistreatment?      YES       NO       If yes, explain

Have you ever been involved in illegal drug use?      YES       NO       If yes, explain

**DISCLAIMER AND SIGNATURE**

I certify that my answers are true and complete to the best of my knowledge.

I understand that a Criminal Background check must be run in order to be considered eligible for the Local Representative position with Nacel Open Door.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Full Name (Please Print)

Signature

Date

\*Please submit to [AYPCareers@nacelopendoor.org](mailto:AYPCareers@nacelopendoor.org) or via Fax 651.686.9601\*