

## **Co-Validation and/or Transcript Legalization:**

Students, who wish to co-validate (Spain) or legalize their transcripts (Brazil) and receive credit for their school course work while on our program, must assume responsibility for this process.

Nacel Open Door informs all students, their natural parents, and our foreign partners that we cannot promise nor guarantee that the student will receive credit for their semester or academic school year while in the US.

Students and their natural parents must understand that individual school districts in each state set their own course requirements and that Nacel has no control over this process. Nacel has no control over the availability of courses required for co-validation or transcript legalization processes. A student's ability to register for any particular course at their host school is solely at the discretion of the school based on their policies and procedures. Therefore, it is quite possible that the student may not receive credit or full credit at their home school for courses that they have taken while on program. Students and natural parents are informed that they may have to repeat the semester or year spent upon return to their home country.

## **Student and Natural Parent Responsibility:**

### **1). Co-Validation and/or Transcript Legalization:**

The student and/or their natural parents are responsible for contacting their embassy or consulate in the US regarding the requirements for this process

Students and their natural parents are responsible for any costs associated with the co-validation and/or transcript legalization process

### **2). School:**

It is the responsibility of the student to inform their school upon enrollment of the co-validation and/or transcript legalization process and what is needed

It is the responsibility of the student to request an official copy of their transcript upon completion of the semester or academic year

It is the student's responsibility to complete the co-validation and/or transcript legalization process 'prior' to their program's completion/termination and departure from the US

### **3). Foreign Partners:**

Foreign partners are not to contact the school to request or to make demands upon school officials regarding this process. As stated above, the student is responsible to complete the process prior to program completion/termination and US departure

## **Early Termination from Program:**

**Should a student's program be terminated for any reason, or should the student request an early return before completing the program, the student 'must' make arrangements to complete the above process prior to their departure.**

**Nacel Open Door will NOT assume responsibility for this, nor will we extend a student's stay to accommodate the above process for any reason. Flight arrangements will be made at our earliest convenience.**