



ACADEMIC YEAR PROGRAM (AYP) HOST FAMILY APPLICATION - PART 1



Thank you for your interest in hosting a foreign exchange student.

Hosting an exchange student is a wonderful opportunity to experience another culture, impact the life of a student, and make a difference in today's world. The first step of hosting begins with the **Host Family Application**. In addition, the screening and student placement process includes the following steps:

1. Host Family Application

Part 1 - Completed by the Host Family

Part 2 - Completed by the Local Representative and confirmed by the host family at the home visit

2. Criminal Background Check

3. Home Visit

4. Student Selection

5. School Acceptance

6. Host Family Orientation

7. Student Arrival

To meet quality standards for Nacel Open Door hosting programs, comply with U.S. Department of State regulations for secondary student exchange programs, and - most of all - to assure foreign parents that their children are placed in appropriate host families, all families must be thoroughly screened and vetted. We are confident you would want the same assurance if a family in another country were hosting you or your child.

Name of Nacel Open Door Local Representative or Coordinator with whom you are already working, if any:

**Please submit your completed copy of this application to the Nacel Open Door national office,
by fax to: (651) 686-9601, or by e-mail to: host@nacelopendoor.org**

A Nacel Open Door representative will contact you regarding the next steps in the screening process.

HOST FAMILY CONTACT INFORMATION

Family Information

Parent Marital Status: Single Married Divorced Separated Widowed Other

Mailing Address:

Physical Address (Please check if same as Mailing Address)

Address 1:			Address 1		
Address 2:			Address 2		
City	State	Zip Code	City	State	Zip Code
Home Telephone Number			Primary E-mail for Host Family Communication		

Parent A

Last Name	First Name	Middle Initial
Cell Phone Number	Birth Date	Age
Parent A E-mail Address	Parent A Cell Phone	
Employer Name	Occupation / Job Title	
Work Phone Number		
Does your work schedule ever include weekends or overnight shifts? <input type="radio"/> no <input type="radio"/> yes [if yes, please explain]		
Highest Level of Education Completed <input type="radio"/> Less than high school <input type="radio"/> HS Diploma or GED <input type="radio"/> Some College <input type="radio"/> Associate's Degree <input type="radio"/> Bachelor's Degree <input type="radio"/> Master's Degree <input type="radio"/> Doctorate Degree <input type="radio"/> N/A		
Activities, Interests & Community Organizations in which this family member participates		

Parent B

Last Name	First Name	Middle Initial
Cell Phone Number	Birth Date	Age
Parent B E-mail Address	Parent B Cell Phone	
Employer Name	Occupation / Job Title	
Work Phone Number		
Does your work schedule ever include weekends or overnight shifts? <input type="radio"/> no <input type="radio"/> yes [if yes, please explain]		
Highest Level of Education Completed <input type="radio"/> Less than high school <input type="radio"/> HS Diploma or GED <input type="radio"/> Some College <input type="radio"/> Associate's Degree <input type="radio"/> Bachelor's Degree <input type="radio"/> Master's Degree <input type="radio"/> Doctorate Degree <input type="radio"/> N/A		
Activities, Interests & Community Organizations in which this family member participates		

HOST CHILDREN & OTHERS: PLEASE PROVIDE INFORMATION FOR ALL CHILDREN (INCLUDING THOSE OVER 18) AND ANYONE RESIDING IN THE HOME, EVEN PART-TIME OR TEMPORARILY.

Do you have children?

Yes; I have children, all or some living at home Yes; I have children, but none living at home
 No; I do not have children I am single and have no children living at home

Please complete all information for all children and others residing in the home, even part-time/temporarily. For children NOT living in the home, only Full Name, Gender and Date of Birth are required.

Person 1

Full Name (First, MI, Last)		Gender	Date of Birth
Relationship to Host Parent <input type="radio"/> biological/adopted/step-child <input type="radio"/> foster child <input type="radio"/> parent or grandparent <input type="radio"/> family friend <input type="radio"/> exchange student <input type="radio"/> other [please specify] _____			Residing in Host Home during student's stay <input type="radio"/> full-time <input type="radio"/> part-time <input type="radio"/> occasionally <input type="radio"/> not at all
Employer Name		Occupation / Job Title	
Work Phone	Level of Education		
E-mail	<input type="radio"/> Less than high school <input type="radio"/> HS Diploma or GED <input type="radio"/> Some College <input type="radio"/> Associate's Degree <input type="radio"/> Bachelor's Degree <input type="radio"/> Master's Degree <input type="radio"/> Doctorate Degree <input type="radio"/> N/A		
Activities, Interests, Community Organizations in which this family member participates			

Person 2

Full Name (First, MI, Last)		Gender	Date of Birth
Relationship to Host Parent <input type="radio"/> biological/adopted/step-child <input type="radio"/> foster child <input type="radio"/> parent or grandparent <input type="radio"/> family friend <input type="radio"/> exchange student <input type="radio"/> other [please specify] _____			Residing in Host Home during student's stay <input type="radio"/> full-time <input type="radio"/> part-time <input type="radio"/> occasionally <input type="radio"/> not at all
Employer Name		Occupation / Job Title	
Work Phone Number	Level of Education		
E-mail	<input type="radio"/> Less than high school <input type="radio"/> HS Diploma or GED <input type="radio"/> Some College <input type="radio"/> Associate's Degree <input type="radio"/> Bachelor's Degree <input type="radio"/> Master's Degree <input type="radio"/> Doctorate Degree <input type="radio"/> N/A		
Activities, Interests, Community Organizations in which this family member participates			

Person 3

Full Name (First, MI, Last)		Gender	Date of Birth
Relationship to Host Parent <input type="radio"/> biological/adopted/step-child <input type="radio"/> foster child <input type="radio"/> parent or grandparent <input type="radio"/> family friend <input type="radio"/> exchange student <input type="radio"/> other [please specify] _____			Residing in Host Home during student's stay <input type="radio"/> full-time <input type="radio"/> part-time <input type="radio"/> occasionally <input type="radio"/> not at all
Employer Name		Occupation / Job Title	
Work Phone Number	Level of Education		
E-mail	<input type="radio"/> Less than high school <input type="radio"/> HS Diploma or GED <input type="radio"/> Some College <input type="radio"/> Associate's Degree <input type="radio"/> Bachelor's Degree <input type="radio"/> Master's Degree <input type="radio"/> Doctorate Degree <input type="radio"/> N/A		
Activities, Interests, Community Organizations in which this family member participates			

*Please provide complete information for any additional family members.
[This page may be copied.]*

HOSTING INFORMATION	
Preferred Arrival Airport (3-letter code and/or City/State/Name)	Emergency Contact Relationship
Emergency Contact Name	Emergency Contact Telephone Number
Emergency Contact Street Address	Emergency Contact City, State, Zip code
Does any member of the host family smoke? <input type="radio"/> no <input type="radio"/> yes if yes, please specify: <input type="radio"/> inside <input type="radio"/> outside <input type="radio"/> both	
Would you be willing to inform the exchange visitor in advance of any religious affiliations of household members? <input type="radio"/> no <input type="radio"/> yes	
If yes, please specify your family's religious affiliation: <input type="radio"/> Agnostic <input type="radio"/> Assembly of God <input type="radio"/> Ba'hai <input type="radio"/> Baptist <input type="radio"/> Buddhist <input type="radio"/> Catholic <input type="radio"/> Christian <input type="radio"/> Episcopalian <input type="radio"/> Evangelical <input type="radio"/> Hindu <input type="radio"/> Jehovah's Witness <input type="radio"/> Jewish <input type="radio"/> Lutheran <input type="radio"/> Methodist <input type="radio"/> Mormon <input type="radio"/> Muslim <input type="radio"/> Non-denominational <input type="radio"/> Presbyterian <input type="radio"/> Protestant <input type="radio"/> Seventh Day Adventist <input type="radio"/> Unitarian <input type="radio"/> None <input type="radio"/> other [please specify] _____	
How often does your family attend religious services and/or activities? <input type="radio"/> more than once a week <input type="radio"/> weekly <input type="radio"/> monthly <input type="radio"/> rarely	
How important is it to you that your exchange student attend religious services and/or activities with your family? <input type="radio"/> important <input type="radio"/> not important <input type="radio"/> doesn't matter	
NOTE: The exchange student can be invited to attend one or more religious services or programs with the host family, but the student CANNOT be required to do so. The student may decide to experience this facet of U.S. culture at his or her own discretion.	
Would any member of the host family have difficulty hosting a student whose religious beliefs were different from their own? <input type="radio"/> no <input type="radio"/> yes	
Please list any other information about any family member(s) which may impact or be of interest to the exchange student.	

FAMILY PET INFORMATION	
Does your family have pets? <input type="radio"/> yes <input type="radio"/> no	Number of pets
Examples of pet types: bird, cat, dog, fish, hamster, gerbil, guinea pig, lizard, rabbit, snake	

Pet 1		Pet 2	
Type of pet	Type of pet	Type of pet	Type of pet
Pet resides <input type="radio"/> inside <input type="radio"/> outside <input type="radio"/> both	Pet resides <input type="radio"/> inside <input type="radio"/> outside <input type="radio"/> both	Pet resides <input type="radio"/> inside <input type="radio"/> outside <input type="radio"/> both	Pet resides <input type="radio"/> inside <input type="radio"/> outside <input type="radio"/> both
Breed	Size / weight	Breed	Size / weight

Pet 3		Pet 4	
Type of pet	Type of pet	Type of pet	Type of pet
Pet resides <input type="radio"/> inside <input type="radio"/> outside <input type="radio"/> both	Pet resides <input type="radio"/> inside <input type="radio"/> outside <input type="radio"/> both	Pet resides <input type="radio"/> inside <input type="radio"/> outside <input type="radio"/> both	Pet resides <input type="radio"/> inside <input type="radio"/> outside <input type="radio"/> both
Breed	Size / weight	Breed	Size / weight

REFERENCES

To assure foreign parents that their children are placed in an appropriate host family, please list THREE references. Please list people who have known your family well for at least three years. References could include neighbors, family friends, clergy, teachers or school staff, co-workers, or other professionals. Relatives (by blood or marriage) and Nacel Open Door coordinators or representatives may NOT be listed as references.

Reference 1

Full Name (First, MI, Last)		Relationship
Street Address		Telephone Number
City	State / Zip	E-mail Address

Reference 2

Full Name (First, MI, Last)		Relationship
Street Address		Telephone Number
City	State / Zip	E-mail Address

Reference 3

Full Name (First, MI, Last)		Relationship
Street Address		Telephone Number
City	State / Zip	E-mail Address

FINANCIAL INFORMATION

The income data collected by Nacel Open Door will be used only by program staff, solely for the purpose of ensuring that the basic needs of the exchange student can be met. Basic needs include three quality meals per day, and transportation to and from school activities. Household annual income information will NOT be shared with the program coordinators or local representatives, and household income alone will not automatically qualify a family for nor prevent a family from hosting.

Average annual household income range:

- Less than \$19,999
- \$20,000 - \$34,999
- \$35,000 - \$49,999
- \$50,000 - \$74,999
- \$75,000 and above

Additional clarification or information you would like to provide regarding your family's financial ability to host an exchange student:

Does anyone in the host home receive any kind of public assistance? no yes

If yes, please specify all forms of assistance that are received:

- Food
- Housing
- Medical
- Unemployment
- Other _____

DISCLOSURE, ACKNOWLEDGEMENT & COMMITMENT

To the best of your knowledge, has any member of your family ever been charged with any crime (misdemeanor or felony, other than parking violations)? no yes [please explain]

Please note any other circumstances, past, present, or anticipated, which may in any way affect your family's hosting of a foreign exchange student. (e.g. alleged child abuse or neglect, death, serious illness, pregnancy or adoption, divorce or separation, use of illegal substances or chemical dependency, mental illness, psychiatric counseling, etc.)

- yes no We understand that an international exchange experience is most worthwhile when we participate as a family. The members of our family are all in agreement on wishing to host a foreign exchange student.
- yes no We understand that our responses will be used by Nacel Open Door program staff for the purpose of administering hosting programs for international exchange students, according to company guidelines, industry standards, and government regulations. To the best of our knowledge, all information provided on the Nacel Open Door Host Family Application is correct and true. We understand that incomplete and/or falsified information may prevent our family from being accepted to host an exchange student with Nacel Open Door.

HOST PARENT A SIGNATURE

HOST PARENT B SIGNATURE

Application Date