



CONGRESS-BUNDESTAG YOUTH EXCHANGE

2019-20 VOCATIONAL SCHOLARSHIP PROGRAM

Application deadline is January 15, 2019. Early submission of your application is strongly encouraged.

STUDENT SCHOLARSHIP APPLICATION INSTRUCTIONS

Nacel Open Door requires that all application materials for the Congress-Bundestag Vocational Youth Exchange be submitted electronically via e-mail to CBYX@nacelopendoor.org by **January 15, 2019**. **The PDF forms (available on [Nacel Open Door's CBYX webpage](#)) should first be downloaded to your computer, then filled out, saved, and submitted via e-mail.** **The applicant's name should be specified in the subject line of each e-mail sent.** Please note that all **documents must be sent as Microsoft Word or PDF files.**

A complete CBYX Vocational Scholarship application consists of the following materials, submitted to CBYX@nacelopendoor.org by **January 15, 2019**:

- [CBYX Vocational Program – Form 1: Student Application \(5 pages\)](#)**
The student should complete the Student Application and email to CBYX@nacelopendoor.org.
- [CBYX Vocational Program – Form 2: Nominator's Recommendation \(2 pages\)](#)**
Ask your School Nominator to complete Form 2 – Nominator's Recommendation, using the electronic form, and have the nominator email the completed form to CBYX@nacelopendoor.org with the student's name in the subject line. Follow up with your nominator to ensure the form was submitted.
- [CBYX Vocational Program – Form 3: Activity Supervisor's Recommendation \(2 pages\)](#)**
Ask your Activity Supervisor to complete Form 3 – Activity Supervisor's Recommendation, using the electronic form, and have the supervisor email the completed form to CBYX@nacelopendoor.org with the student's name in the subject line. Follow up with your supervisor to ensure the form was submitted.
- Copy of your current student transcript**
Obtain a copy of your current transcript to submit via e-mail with your application.
- Current 2" x 2" high-resolution color photograph of student**
Obtain a high-resolution, 2" x 2" color photo of yourself to submit with your application.

Please keep a copy of all pages for your records; no materials will be returned to you.

QUESTIONS

Please contact the Nacel Open Door national office with any questions regarding your application.

Program Director, Sue Franck: 1-800-622-3553, ext 603 or sfranck@nacelopendoor.org

For general information about the CBYX Vocational Scholarship, please see the [CBYX Vocational Overview](#).



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