

# How should a claim be notified?

With the Insurance identity card you received a claim notification form from HanseMerkur Travel Insurance AG.

1. Fill out the claim notification form and provide all relevant details; this is very important as otherwise no payments can be made.
2. Enclose the original doctor's bills, prescriptions and receipts (photocopies, reminders and cash receipts are not acceptable – but you should keep copies of the original documents for your own records).
3. Send all the documents listed above within two weeks to:


**HanseMerkur Reiseversicherung AG**  
**Abt. RLK/Schadenregulierung**  
**Siegfried-Wedells-Platz 1, 20354 Hamburg**  
**From the US: MedCare International, Inc**  
**12480 West Atlantic Boulevard, Suite 2**  
**Coral Springs, FL 33071**  
**USA**  
**Attention to Mrs Lacroix**

4. If you have questions on the notification of claims or on your insurance cover generally contact HanseMerkur Travel Insurance AG, telephone +49 40 4119-3000.
5. Settlement payments are made after 1-2 weeks.

Claim forms can be found as well on:  
<https://mein-hmr.de/service/schadenmeldung/>

## In case of Emergency:

If you are taken into hospital or need emergency transport for repatriation contact the worldwide emergency service:



**WORLDWIDE EMERGENCY SERVICE**

Emergency Service
Rescue Flights / Repatriation
24-hour Hotline Service

**Phone +49 40 5555-7877**  
**From the US: (1) 800 397 9905**  
**(toll free)**

### **Important note:**

**For travel to the USA: We do not recommend making any direct payments to American service providers (such as physicians, hospitals, etc.) Please send all invoices and/or requests for cost assumption to MedCare International (see above for address).**

Schicke die Rechnung und die Schadenmeldung bitte an:

aus den USA:

**MedCare International, Inc.**  
12480 West Atlantic Boulevard, Suite 2  
Coral Springs, FL 33071  
USA  
Attention to Mrs Lacroix

aus anderen Ländern:

**HanseMerkur Reiseversicherung AG**  
Abt. RLK, Schadenregulierung  
Siegfried-Wedells-Platz 1  
20354 Hamburg  
Germany

Schadenmeldung		Versicherungsnummer:	
<b>Name des Teilnehmers:</b>			
Nachname, Vorname			
<input type="text"/>			
<b>Anschrift im Heimatland:</b>			
Straße			
<input type="text"/>			
PLZ, Ort		Telefon	
<input type="text"/>		<input type="text"/>	
E-Mail			
<input type="text"/>			
Versicherungszeitraum			
<input type="text"/>			
<b>Für die vorgenannte Person wird hiermit gemeldet ein:</b>			
(Zutreffendes bitte ankreuzen!)	<input type="checkbox"/>	<b>Krankheitsfall</b> (Originalrechnungen über <input type="text"/> sind beigelegt)	
	<input type="checkbox"/>	<b>Grund der Behandlung</b> <input type="text"/>	
	<input type="checkbox"/>	<b>Haftpflichtschaden</b>	
<b>Die Rechnung soll beglichen werden an den/das</b>			
(Zutreffendes bitte ankreuzen!)	<input type="checkbox"/>	<b>Arzt</b>	<input type="checkbox"/>
	<input type="checkbox"/>	<b>Krankenhaus</b>	<input type="checkbox"/>
		<b>Zahnarzt</b>	<input type="checkbox"/>
		<b>Programmteilnehmer/Eltern</b> (sofern in Vorkasse getreten)	
BIC	IBAN		
<input type="text"/>			
Kontoinhaber			
<input type="text"/>			
Bei Zahlungen ins Ausland (nicht EU): SWIFTCode, Adresse der Bank			
Ort, Datum		Unterschrift	
<input type="text"/>		<input type="text"/>	

Mail invoice and claim form to:

*From the US:*

**MedCare International, Inc.**  
12480 West Atlantic Boulevard, Suite 2  
Coral Springs, FL 33071  
USA  
Attention to Mrs Lacroix

*From all other countries:*

**HanseMerkur Reiseversicherung AG**  
Abt. RLK, Schadenregulierung  
Siegfried-Wedells-Platz 1  
20354 Hamburg  
Germany

Claim Form		Insurance number:
Name of participant:		
<input style="width: 100%;" type="text"/>		
Address in the home country:		
Street		
<input style="width: 100%;" type="text"/>		
City, Zip		Telephone
<input style="width: 90%;" type="text"/>		<input style="width: 80%;" type="text"/>
E-Mail		
<input style="width: 100%;" type="text"/>		
insured period		
<input style="width: 100%;" type="text"/>		
The above-mentioned person's claim is for:		
(Please mark with an X where appropriate.)		
<input type="checkbox"/>	Sickness (Original bills for <input style="width: 150px;" type="text"/> are enclosed.)	
<input type="checkbox"/>	Reason of treatment <input style="width: 150px;" type="text"/>	
<input type="checkbox"/>	Third-party-damages	
The bill should be paid to:		
(Please mark with an X where appropriate.)		
<input type="checkbox"/>	Physician	<input type="checkbox"/>
<input type="checkbox"/>	Hospital	<input type="checkbox"/>
<input type="checkbox"/>	Dentist	
<input type="checkbox"/>	Program Participant/parents (if the bill was already paid)	
BIC	IBAN	
<input style="width: 100%; height: 20px;" type="text"/>		
bank account information		
<input style="width: 100%; height: 20px;" type="text"/>		
For payment abroad (non EU) please note: SWIFTCode, bank address		
City, Date		Signature
<input style="width: 90%;" type="text"/>		<input style="width: 90%;" type="text"/>