



HOST FAMILY REFERRAL FORM

NACEL OPEN DOOR

REFERRAL GUIDELINES

To the local rep: please complete this form and return it to Karen Mercer (kmercerc@nacelopendoor.org).

Any individual is eligible for a Referral Bonus of \$250.00 once Nacel Open Door approves the referred new family to host, and their student has been in the home for one month.

PERSON GIVING REFERRAL

Last Name		First Name		Date	
Street Address					
City				State	Zip
Home Phone	Cell Phone		Email		

REFERRED HOST FAMILY

Last Name		First Name		Date	
Street Address					
City				State	Zip
Home Phone	Cell Phone		Email		
Why would this family make a great Host Family?					

LOCAL REP INFORMATION

Local Rep Name		Student Name			
Date when Student Arrived in Host Home	Does the family have a W-9 on file? Yes <input type="checkbox"/> No <input type="checkbox"/>				
(If not please have the family complete the W-9 and submit it, along with the Referral Form, to Karen Mercer.)					
*Note to reps: The Host Family Referral Form should be sent to Karen Mercer after the student has arrived in the host home.					

Referral Bonus Guidelines:

1. Referral Bonuses will be paid after the student has stayed in the new host home for 30 days.
2. Any individual who successfully refers a new PSP host family can earn the Referral Bonus.
3. Referral of a welcome family does not earn the Referral Bonus.
4. There is no limit to the number of Referral Bonuses an individual can receive.