



# INDEPENDENT PARTY RECEIVING FORM

## ACADEMIC YEAR PROGRAM

**This form must be submitted for all overnight student travel with a third party.**

It is the responsibility of the student to send this form to the third party to complete. This form must be submitted one week (seven days) prior to domestic departure, and 2-4 weeks prior to international departure. Edited or incomplete forms will be considered invalid.

### Student Information

Student's First Name	Student's Last Name
Student's Home Country	Student's Travel Destination
Date of Departure	Date of Return

### Independent Party Receiving Agreement

*Please read the following statements then initial in the box to indicate that you understand each statement.*

- I confirm that I am at least 25 years old.
- I will immediately contact the Nacel Open Door travel department if there are any changes in the student's travel plans: (800) 622-3553 ext. 619 (daytime phone number) or (651) 343-0922 (after hours phone number).
- I am aware that the student is staying in the United States on a J-1 visa. I understand that additional documents are required by U.S. Customs and Border Protection in order for the student to re-enter the United States if they leave the country. I will consult with the national office before traveling outside of the United States with the student in my charge.
- I understand that the student in my charge has insurance coverage while they are on program in the United States. The insurance policy covers accidents or emergency illness/injury. The policy does not include preexisting conditions. In the event of a medical emergency (illness, injury, etc.) relating to the student in my charge, I will contact Nacel Open Door's 24/7 emergency phone number: (800) 622-3553 – option 1.
- I will ensure that the student in my charge follows all United States government laws and regulations, along with the Nacel Open Door program rules listed below:
  - Students are not allowed to operate a motorized vehicle or weapons of any kind
  - Student are not permitted to make any life-changing decisions, including but not limited to marriage, conversion, or any other decision with legal, political, or social ramifications
  - Drinking of alcoholic beverages or use of illegal drugs of any kind is not permitted for students

***The proposed travel plans outline in this form are not approved until the student receives written approval for the national office***

### Independent Party Information

Age	First Name	Last Name	Telephone Number	
Address of Destination		City	State	Zip
E-mail Address		Signature	Date (mm/dd/yyyy)	

**Please fax the completed form to (651) 846-4608 or email it to [travel@nacelopendoor.org](mailto:travel@nacelopendoor.org)**