



TRAVEL PROPOSAL FORM

ACADEMIC YEAR PROGRAM

Please submit this form one week (seven days) prior to domestic departure, and 2-4 weeks prior to international departure.

Edited or incomplete forms will be considered invalid.

STUDENT AND TRAVEL INFORMATION

Student's First and Last Name		Host Family Name	
Student's Home Country		Local Representative	
Student's E-mail Address		Purpose of Trip	
Destination		Trip Start Date	Trip End Date
Form of Travel (Bus, Plane, Car, etc.)	If flying, how will you get to the airport?		
If traveling by car, who will be driving?	Age of Driver(s)	Will you be traveling with your host family? (circle one) YES NO	

INDEPENDENT PARTY TRAVEL

If you will **not** be traveling with your host family, please complete this section. The person below must be at least 25 years of age and must complete an additional travel form (**Independent Party Receiving Form**). It is the responsibility of the student to request this form from their Independent Party.

Name of the Adult You Will Be Staying With		Age of Adult	Relationship to Student
Address		Phone Number	
City	State	Zip Code	Email Address

This section needs to be completed by a school official if you will be missing one or more days of school.

School Approval Granted By	Title
Signature of School Official	Phone Number/Email
Number of days absent from school	

HOST FAMILY PERMISSION

This section must be completed by the host parent(s) if the student is traveling with a third party, including, but not limited to, natural parents, family friends, school, club, church.

I (we) have been consulted with and agree to the independent travel that our student proposes above. I (we) understand that this travel is independent from the AYP program and that during their time away, our student will be responsible for themselves. I (we) have received a full description of the trip's itinerary and feel assured that our student will be in good hands during their stay. Finally, I (we) will welcome this student back into my (our) home when they return from this experience.

Host Parent Signature	Date
Host Parent Signature	Date

PLEASE FAX COMPLETED FORM TO (651) 846-4608 OR EMAIL TO TRAVEL@NACELOPENDOOR.ORG

The proposed travel plans outlined in this form are not approved until the student receives written approval from the national office.

Approval is needed prior to booking plane tickets or making deposits.

NACEL OPEN DOOR RESERVES THE RIGHT TO REJECT ANY TRAVEL PLANS.