



# CONGRESS-BUNDESTAG YOUTH EXCHANGE

## 2021-22 VOCATIONAL SCHOLARSHIP PROGRAM

### APPLICATION INSTRUCTIONS

**Application deadline is January 15, 2021. Early submission of your application is strongly encouraged.**

## STUDENT SCHOLARSHIP APPLICATION INSTRUCTIONS

Nacel Open Door requires that all application materials for the Congress-Bundestag Vocational Youth Exchange be submitted electronically via e-mail to [CBYX@nacelopendoor.org](mailto:CBYX@nacelopendoor.org) by **January 15, 2021**. **The PDF forms (available on [Nacel Open Door's CBYX webpage](#)) should first be downloaded to your computer, then filled out, saved, and submitted via e-mail. The applicant's name should be specified in the subject line of each e-mail sent.** Please note that all documents must be sent as Microsoft Word or PDF files.

Please review the U.S. Department of State Bureau of Educational & Cultural Affairs' Eligibility Policy for American Outbound Youth Programs, found on Page 2 of the Application Instructions.

A complete CBYX Vocational Scholarship application consists of the following materials, submitted to [CBYX@nacelopendoor.org](mailto:CBYX@nacelopendoor.org) by **January 15, 2021**:

- [CBYX Vocational Program – Form 1: Student Application](#) (6 pages)**  
The student should complete the Student Application and email to [CBYX@nacelopendoor.org](mailto:CBYX@nacelopendoor.org).
- [CBYX Vocational Program – Form 2: Nominator's Recommendation](#) (2 pages)**  
Ask your School Nominator to complete Form 2 – Nominator's Recommendation, using the electronic form, and have the nominator email the completed form to [CBYX@nacelopendoor.org](mailto:CBYX@nacelopendoor.org) with the student's name in the subject line. Follow up with your nominator to ensure the form was submitted.
- [CBYX Vocational Program – Form 3: Activity Supervisor's Recommendation](#) (2 pages)**  
Ask your Activity Supervisor to complete Form 3 – Activity Supervisor's Recommendation, using the electronic form, and have the supervisor email the completed form to [CBYX@nacelopendoor.org](mailto:CBYX@nacelopendoor.org) with the student's name in the subject line. Follow up with your supervisor to ensure the form was submitted.
- Copy of your current student transcript**  
Obtain a copy of your current transcript to submit via e-mail with your application.
- Current 2" x 2" high-resolution color photograph of student**  
Obtain a high-resolution, 2" x 2" color head-shot photo of yourself to submit with your application.

Please keep a copy of all pages for your records; no materials will be returned to you.

## QUESTIONS

Please contact the Nacel Open Door national office with any questions regarding your application.

Program Director, Sue Franck: 1-800-622-3553, ext 603 or [sfranck@nacelopendoor.org](mailto:sfranck@nacelopendoor.org)

For general information about the CBYX Vocational Scholarship, please see the [CBYX Vocational Overview](#).



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This program is sponsored by the U.S. Department of State  
Bureau of Educational and Cultural Affairs



## **Additional Eligibility Criteria from the U.S. Department of State**

### **2021-2022 U.S. Department of State Eligibility Policy for American Outbound Youth Programs**

**Eligibility:** The U.S. Department of State's Bureau of Educational and Cultural Affairs (ECA) offers many opportunities for American youth to participate in international exchanges. ECA seeks to represent the diversity of America in these youth exchange programs and to make sure the selection process is fair and transparent.

Strong selection preference is given to those who have not previously participated in one of the exchange programs listed below or lived abroad for six months or more during the past five years.

This eligibility policy applies to the following programs, which take place outside the United States:

- Congress-Bundestag Youth Exchange (CBYX) outbound programs
- Kennedy-Lugar Youth Exchange and Study Abroad (YES Abroad)
- National Security Language Initiative for Youth (NSLI-Y)
- Youth Leadership Program (participants who travelled overseas only)
- Youth Ambassadors Program

To be eligible, an individual must:

- Be a U.S. Citizen
- Be enrolled in grades 9-12 (high school, including home school) at the time of application
- Meet age and GPA requirements specific to the program
- Not be in either of the two ineligibility categories described below.

#### **1) Current or previous participant in ECA exchanges**

U.S. citizens who are current or past participants in any of the above mentioned programs are not eligible to participate if:

- The two programs take place in the same calendar year.
- The individual is currently participating, or has already participated, in an academic year program.

Current or past participants in a short-duration program of eight (8) weeks or less are not eligible for another short-duration program but are eligible for an academic year program.

The restrictions above apply only to in-person programs taking place outside the United States. Participation in a virtual program does not make the applicant ineligible for programs of any length.

An individual may not participate in more than two of the above-listed programs, unless one of the programs was completely virtual.

#### **2) Family member employment**

For a period ending one year following the termination of such employment, association, or service:

- **Employees of the U.S. Department of State/U.S. Agency for International Development are ineligible.** This provision includes all employees, paid or unpaid (including part-time or temporary employees, consultants, externs, interns, and personal service contractors).
- **Immediate family members (e.g. dependent children) of employees of the U.S. Department of State/U.S. Agency for International Development are ineligible.** This provision includes all employees, paid or unpaid (including part-time or temporary employees, consultants, externs, interns, fellows and personal service contractors). Self-supporting children who live apart from their parents are qualified to participate.
- **Employees (and their immediate family members) of private and public agencies under contract or grant with the U.S. Department of State who perform services on behalf of the U.S. Department of State exchange programs are ineligible.**